



NATIONAL GUARD BUREAU

1636 DEFENSE PENTAGON
WASHINGTON DC 20301-1636

MAY 19 2025

MEMORANDUM FOR ALL NATIONAL GUARD BUREAU PERSONNEL

Subject: National Guard Bureau Planners

Reference: CJCSI 5711.01D, "Action Processing Policies and Procedures,"
12 September 2022

1. The following individuals are appointed as Planners for the National Guard Bureau (NGB) in accordance with the reference.

a. Colonel Johnny J. Wandasan, U.S. Army – Director of the NGB Executive Secretariat.

b. Colonel Todd A. Hofford, U.S. Air Force – Director of the NGB Joint Actions Control Office.

2. NGB Planners have the authority to provide NGB-coordinated positions to the Joint Staff and the Office of the Secretary of Defense for joint actions on behalf of the Chief of the NGB. This specifically includes coordination authority for Department of Defense and Chairman of the Joint Chiefs of Staff Issuances.

3. The authority granted under this appointment may not be further delegated.

4. I retain the authority to cancel, modify, or withdraw this delegation of authority, in whole or in part, at any time.

5. Point of contact is Mr. Donald Pace; NGB-ES; 571-256-7332.

A handwritten signature in black ink, appearing to read "STS. HCC", is positioned above the printed name of the signatory.

STEVEN S. NORDHAUS
General, USAF
Chief, National Guard Bureau